

### **INBOUND SCALE**

1. Payment screen: select method of payment. Swipe card if paying with card (note: Visa or MasterCard accepted).
2. Material screen: select the material that you are disposing of (note: mixed refuse is household trash).
3. Confirm your vehicle weight by selecting *Accept*.
4. Take scale ticket. If you do not get a ticket, please do NOT pull forward. See the attendant at the scale house.
5. Drive to the Transfer Station (C&D material ) or Landfill (trash). For landfill, look for signs that read TRASH.
6. Unload vehicle, return to scale, and exit through the Outbound Scale.

### **OUTBOUND SCALE**

1. Enter your EXIT CODE from the bottom of your scale ticket.
2. Confirm your vehicle outbound weight by selecting *Accept*.
3. Once you accept your weight, you will see the dollar amount that you owe.
4. Select method of payment again. This will complete your file transaction.
5. See attendant at scale house if paying with cash. If you paid using a credit card, you may exit the landfill.

**\*\*PLEASE NOTE** If you pay with credit or debit, there will be a \$75 hold on your card following the transaction\*\*

THANK YOU & HAVE A NICE DAY